

**UNOFFICIAL MINUTES OF THE USD #110
BOARD OF EDUCATION MEETING
November 10, 2008**

I. CALL TO ORDER: The regular meeting of USD #110 was called to order by President Joel Hrabec at 7:38 p.m. Other members present were Becky Levin, Bob Ragsdale, Lisa Capps, Bob Ragsdale, Tracy Atchison and Brian Dettmer. Also present were Jeff Yoxall, Beth Norris, Sheila Dues, Janet Reynolds and Melissa Westbrook.

II. APPROVAL OF THE AGENDA: Additions to the Action Items *)Facilities usage; *)Classified days off; *)Recognition-Thunder Ridge Educators Association; *)Superintendent's Evaluation Form. Bob Ragsdale moved to approve the amended agenda. Lisa Capps seconded. Motion carried 7-0.

III. REQUESTS TO ADDRESS THE BOARD: Joyce Grauerholz, Special Education Co-op Teacher, addressed the Board regarding the importance of educational programs for children aged birth through three years old through the Parents as Teachers Program. Patricia Walters entered the meeting at 7:46 p.m. Joyce Grauerholz continued. Melissa Westbrook addressed the board regarding her experiences with Parents As Teachers, and the significance of the program for pre-school children in their homes. Both Joyce and Melissa thanked the board for their support of this important program. Melissa Westbrook left the meeting at 7:56 p.m. Patricia Walters addressed the Board requesting formal recognition of the Thunder Ridge Education Association as a bargaining unit. Walters also requested additional information for the teachers on behalf of the association. Joyce Grauerholz left the meeting at 8:58 p.m.

IV. APPROVAL OF MINUTES: Ron Rahjes moved to approve the minutes from the USD #110, October 13, 2008 Regular Meeting, with the following correction:

The wording under:

VI. ACTION ITEMS: *Which originally read:*

C. Personnel: Ron Rahjes moved to waive the payment for liquidation of former Spanish Teacher Melanie Koehn's Contract for the 2008-09 School Year. Lisa Capps seconded. **Motion carried 7-0.**

Be corrected to read:

C. Personnel: Ron Rahjes moved to waive the payment for liquidation of former Spanish Teacher Melanie Koehn's Contract for the 2008-09 School Year. Lisa Capps seconded. **Motion carried 6-1.**

Becky Levin moved to second approval of the minutes as corrected. Motion carried 7-0.

V. EXECUTIVE SESSION:

Lisa Capps moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:15 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Becky Levin seconded the motion. Motion carried 7-0. Sheila Dues, Patricia Walters and Janet Reynolds left the meeting at 8:00 p.m. The administration (Jeff Yoxall and Beth Norris) was invited to stay. The board returned to open session at 8:15 p.m. Sheila Dues returned to the meeting at 8:15 p.m.

Lisa Capps moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:25 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Becky Levin seconded the motion. Motion carried 7-0. Sheila Dues left the meeting at 8:00 p.m. The administration (Jeff Yoxall and Beth Norris) was invited to stay. The board returned to open session at 8:25 p.m. Sheila Dues returned to the meeting at 8:25 p.m.

Lisa Capps moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:35 p.m. in this

room. The executive session is required to protect the privacy interests of an identifiable individual. Becky Levin seconded the motion. Motion carried 7-0. Sheila Dues left the meeting at 8:25 p.m. The administration (Jeff Yoxall and Beth Norris) was invited to stay. The board returned to open session at 8:35 p.m. Sheila Dues, Patricia Walters and Janet Reynolds returned to the meeting at 8:35 p.m.

VI. ACTION ITEMS:

A. Personnel: No action was taken.

B. Board Policy: The Board Policy regarding anonymous letters to the Board was discussed. Ron Rahjes moved to table this item to the next regular meeting, pending further study. Bob Ragsdale seconded. Motion carried 7-0.

C. Online Banking Request: Jeff Yoxall requested board authorization for District Clerk Sheila Dues to access the district's accounts online. Becky Levin moved to grant Sheila Dues authorization to access the district's accounts online, as requested. Brian Dettmer seconded. Motion carried 7-0.

D. Fundraising: Discussion was held regarding fundraising. Lisa Capps moved to table this action to the next regular meeting. Ron Rahjes seconded. Motion carried 7-0.

E. Equipment: Jeff Yoxall discussed Elementary and Middle School copier needs, and quotes from Tri-Central Office Supplies for a used, replacement copier. Discussion followed. Bob Ragsdale moved to purchase a used, copier from Tri-Central Office Supplies, at a cost not to exceed \$5,900.00, with the addition of a \$500.00 finisher/stapler option. Lisa Capps seconded. Motion carried 7-0. Jeff Yoxall discussed the need for a water softener at both the High School Wash Room, and the Middle School Lunch Room. Discussion followed. Ron Rahjes moved to grant Jeff Yoxall the authorization to seek quotes, and purchase water softeners for both the High School Wash Room and Middle School Lunch Room at his discretion. Becky Levin seconded. Motion carried 7-0.

F. Transfers: No transfers were needed.

G. Facilities Usage: Discussion was held regarding use of facilities by the public. No action was taken. The administration will draft a policy for the December regular meeting.

H. Classified Days Off: Discussion was held regarding pay for USD #110 Classified Employees on November 25th and December 19th when the District will be closed prior to the Thanksgiving/Christmas Holidays. The calendar originally showed them as half-days. A change was made to change them to full days off to compensate employees paid by USD #110 for the extra time involved during the consolidation. Lisa Capps moved to compensate Classified, Hourly employees with ½ day of pay for both November 25th and December 19th. Ron Rahjes seconded. Motion carried 7-0.

I. Recognition-Thunder Ridge Educators Association: Bob Ragsdale moved to officially recognize the Thunder Ridge Educators Association as a bargaining unit. Brian Dettmer seconded. Motion carried 7-0.

J. Superintendent's Evaluation Form: Recommended forms for the Superintendent's Evaluation were presented and discussed. Brian Dettmer moved to approve the recommended form from the Kansas Association of School Boards. Bob Ragsdale seconded. Motion carried 7-0.

Bob Ragsdale moved that the board break from 10:10-10:15 p.m. Brian Dettmer seconded. Motion carried 7-0.

VII: INFORMATION ITEMS:

A. Superintendent's Evaluation Form: This item was moved to action items.

B. Steering Committee: Discussion was held regarding ways the Board could encourage more participation in the Pep Band and Pep Club. The general consensus is the Board encourages community participation in both the Pep Band and Pep Club at events.

C. Negotiations: Negotiations were briefly discussed.

D. Principals' Report:

Jeff Yoxall read a report from High School Principal Phil Riedel as follows:

*)Votes of 1A schools at the Kansas State High School Activities Association (KSHSAA) Regional Meeting in Oakley were as follows:

1. Football-summer camps allowing helmets/shoulders—the vote was no.
2. Should the coach's summer camp be changed to school's summer camp—the vote was no.
3. Limit the number of players allowed to suit up for playoff games, 8-man, 40 players—the vote was no.
4. Create an 11-man, 1A Division for a football championship—the vote was yes.
5. Change class 1A schools into two divisions for volleyball, basketball and scholar's bowl—the vote was yes.

*)Parent/Teacher Conferences were held with 65% of the parents in attendance.

*)The Red Cross Blood Mobile will be at the High School on November 11th

*)The High School will be hosting the Cheyenne League Vocal Clinic/Concert on the 24th. The clinic will be held at the high school beginning at 1, and the Cheyenne League Concert will be held in the H.S. Gym at 7.

Middle School Principal Beth Norris reported on the following:

*)Great participation at the Middle School Parent/Teacher Conferences, with 82% of the parents in attendance.

*)The Middle School is starting an after-school tutoring program, November 11th.

*)We are considering offering a Hunter Safety Course at the Middle School to promote safety and environmental awareness. The Program would be at no cost to the District.

E. 7Other: None.

VIII. EXECUTIVE SESSION:

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 11:03 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Ron Rahjes seconded the motion. Motion carried 7-0. Sheila Dues, Patricia Walters and Janet Reynolds left the meeting at 10:48 p.m. The administration (Jeff Yoxall and Beth Norris) was invited to stay. The board returned to open session at 11:03 p.m. Sheila Dues, Patricia Walters and Janet Reynolds returned to the meeting at 11:03 p.m.

IX. APPROVAL OF BILLS: Brian Dettmer moved to approve the bills as presented, with any additional amounts to be paid as needed to finish the month-end transactions. Ron Rahjes seconded. Motion carried 7-0.

X. MONTHLY REPORTS: Ron Rahjes moved to approve the following reports: Clerk's, Treasurer's, Activity and Food Service. Lisa Capps seconded. Motion carried 7-0.

XI. REPORT OF BOARD MEMBERS: Brian Dettmer reported on Special Education Co-op matters.

XII. ADJOURNMENT: Becky Levin moved to adjourn the meeting. Lisa Capps seconded. Motion carried 7-0. The meeting adjourned at 11:08 p.m.

The next regular Board of Education Meeting will be **December 8, 2008, with the time to be announced, due to the Christmas Program.**

APPROVED _____
(President, Board of Education)

(Date)

ATTEST: _____
(Clerk, Board of Education)